

## Questions for your architect

1. Whom will you be working with directly? Is that the same person who will be designing the project? Who will be designing your project?
2. How will the architect approach your project?
3. How will the architect gather information about your organization's needs and concerns?
4. How will the architect establish priorities and make decisions?
5. What does the architect see as important issues or considerations for the project? What are the primary challenges of the project?
6. What is the architect's design philosophy?
7. What are the steps in the design process?
8. How busy is the architecture firm?
9. How interested is the architect in this project?
10. What sets this architect/architectural firm apart from the rest?
11. How does the architect/architectural firm establish fees? What would the architect expect the fee to be for your project?
12. How does the architect organize the process?
13. What does the architect expect you to provide?
14. What is the architect's experience in obtaining local governmental approvals and working through the public hearing process?
15. What is the architect's experience/track record with cost estimating?
16. What will the architect involve and advise you in the decision making process? Will you see models, drawings, and computer images?
17. Inevitably there are changes that occur with any project. How does the architect work through the change order process? Who is responsible for the costs involved with project changes?
18. If the scope of the project changes later in the project, will there be additional fees? How will these fees be clarified?
19. What services does the architect provide during construction?
20. Can the architect/architecture firm supply a list of clients with whom they have worked in the past?

### Project Created and Rendered Using BIM Software

#### **Rust-Oleum Corporation**

Raised Walkway and Parking Lot  
Expansion

Vernon Hills, IL

